



LIPA Conference Grant Application

All individuals employed by a [LIPA member institution](#) are eligible for a LIPA Conference Grant. Preference is given to applicants who are active in the preservation community and who otherwise may not be able to seek out continuing education opportunities in a conference setting without financial assistance. The Grant can be used to cover the cost of attending any conference with preservation/archival programming held prior to December 31, 2021; however, every grant recipient must use the grant for the conference designated in their application.

Applications for this Grant are accepted on a rolling basis, but preference will be given to applications received before June 30, 2021. Every complete and timely application will be considered by LIPA's Board of Directors. The Board reserves the right to award multiple grants. Applications are reviewed monthly and recipients will be contacted once a funding decision has been reached. Please direct questions and completed grant applications to Michelle Trumbo at lipa.trumbo@gmail.com.

APPLICATION PACKAGE MUST INCLUDE:

- This completed application form.
- A short personal statement identifying the conference you intend to use the grant to attend and briefly describing how it will further your professional development. Please emphasize any preservation and archival education or training you hope to gain from attendance. If you have a history of active involvement in law librarianship through presentations, committee work, or in other ways, please indicate.
- A current resume or curriculum vitae.
- One letter of recommendation. This letter should address both your professional reasons for attending this conference and your financial need for a grant, if any.

Name: _____

Title: _____

Employing Institution: _____

Work address: _____

Telephone Number: _____

Email: _____

Conference that the grant will be used to attend: _____

Date(s) of Conference: _____

Requested amount of grant funding: _____

- I affirm that all of the information provided in connection with my grant application is accurate and complete.
- I agree that if I receive a LIPA Conference Grant, I will write a short (approximately 500 words) recap of a preservation-related program that I attended at the conference for publication in the LIPA newsletter.
- I agree that if I am unable to attend the conference designated in my application for any reason, I will immediately notify LIPA.

Applicant's signature: _____

Date of Application: _____

A checklist of required documents is below. Please submit all materials prior to the application deadline as incomplete application packages will not be considered. Email this application form and required documents to Michelle Trumbo at lipa.trumbo@gmail.com.

Grant application checklist:

- Completed application form
- Personal Statement
- Resume or C.V.
- Letter of recommendation